

SAPTAK CHEM AND BUSINESS LIMITED

Regd. Office: 3, Mohan Chamber, Beside Post Office, Dakor Kheda GJ 388225

Contact No.: +919662061816 Website: www.saptakchem.com

Email id: munakchem1980@gmail.com CIN: L24299GJ1980PLC101976

02nd February, 2023

To,
BSE Limited
Ground Floor, P.J.Tower
Dalal Street, Kala Ghoda,
Mumbai - 400 001

Scrip Code: 506906

Dear Sir/Madam,

SUB: - Sub: Intimation of meeting of the Board of Directors of the Company under Regulation 29(1) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "SEBI Listing Regulations").

Notice is hereby given that the pursuant to the Regulation 29 read with other applicable Regulation of the SEBI (Listing Obligations and Disclosure Requirements) Regulations 2015, the meeting of the Board of Directors of the Company will be held on Friday, 10th February, 2023 at 02:00 p.m. at the Registered Office of the Company to transact the following business:

1. To consider and approve Unaudited Financial Results for the Quarter and Nine months ended December 31, 2022.
2. To appoint CS Rupavli Modi, Practicing Company Secretary as Secretarial Auditor of the Company for the F.Y. 2022-23.
3. Any other business with the permission of chair.

In terms of the Company's Code of Conduct for Prevention of Insider Trading, the "Trading Window" for dealing in securities of the Company has been closed from January 01, 2023 till the end of 48 hours after the declaration of the Financial Results of the Company for the quarter and nine months ended December 31, 2022.

You are requested to take the above information on record.

Thanking you,

Yours faithfully

For Saptak Chem and Business Limited

R.C. Nanavati

**Rima Nanavati
Director
DIN: 08196967**